



Valley Road School

Valley Road,
Henley-on-Thames
Oxfordshire, RG9 1RR

Head Teacher: Mr Tim Coulson

Minutes of the Virtual Meeting of the Governing Body Monday 06 February 23, 7.30 pm

Governors present:

Zahra Bardai (ZB) – Parent
Kath Booth (KB) - Staff
Simon Booth (SB)
Tim Coulson (TC) – Head
Rich Floyd (RF) – Co-opted
Dan Herbert (DH) – Co-opted – Chair
Claire Rilett (CR) – Co opted
Claire Samson (CS) – Co-opted
Mary Selvester (MS) – Co-opted – Vice Chair
Manjit Singh (MSi) - LOA

Apologies

Phil Colborne (PC) – Co-opted
Laura Gater (LG) – Co-opted
John Powell (JP)

In attendance

Teresa Edwards (TE) – Clerk

1.	<p>Introduction</p> <ul style="list-style-type: none"> • Quorum was confirmed. • Apologies: PC/JP • Additional items for AOB: .Covered under Item 9 • Declaration of interests: None. 	
2.	<p>Ongoing - Matters Arising</p> <p>H&S audit– No environment report. Visit to the school - Date arranged for 28th Feb Succession planning – ongoing Strategy meeting – to be discussed under item 9</p>	

Signed

Date

<p>6</p>	<p>Policies –</p> <ul style="list-style-type: none"> • ZB advised that each policy was now under the relevant committee folder on govhub and the next review will be in May. • ZB said that H&S seemed an issue. DH to check with RH • MS suggested that supporting pupils with medical issues should be within the H&S. ZB to check and confirm, • ZB asked TC to adopt the Oxfordshire admission policy and that all that was required was to make a note that we are doing so. 	<p>DH ZB TC</p>
<p>7</p>	<p>Heads Report – See main report on Gov Hub</p> <ul style="list-style-type: none"> • TC advised that there is a big push by the government to have all schools in MATs (Multi Academy Trusts). At present only four secondary schools in Oxfordshire are not n MATs and two of these are Gillotts and Langtree. TC confirmed that he will be discussing in depth with the leadership team at our meeting on Thursday 9 Feb. TC invited governors to discuss benefits and disadvantages of becoming a MAT. DH asked what the timescales were. TC advised there wasn't any and it was just an idea. • The report also shows the test-base results for the school. 	<p>DH</p>
<p>8</p>	<p>Governing Body:</p> <ul style="list-style-type: none"> • DH confirmed that MSi would fill the LA governor vacancy. • CS will be responsible for SEN. • Invitations had been sent out to parents to apply for parents governor. If no-one comes forward SB will fill the vacancy. • TE asked if all governors would complete the personal information on the govhub. A discussion was had around GDPR and if addresses needed to be on there. It was agreed that anyone wishing to could use the school address. • 	<p>ALL TE</p>
<p>9</p>	<p>AOB</p> <ul style="list-style-type: none"> • DH presented the slides from the recent strategy/ethos and vision meeting. He reported that it was a good discussion and showed that the governors were aligned with the children, parents and staff. ZB asked how does it all fit together. Are we doing what we say we are doing. If not how will we get there. DH to hold another meeting before the next FGB meeting. Once finalised this should be published to the website. • ZB asked if the website could have a pop up so that when someone enters the site they are taken to marketing page to show them the benefits to applying for a place at the school. SB suggested that a sub committee be set up to discuss marketing for the school. DH suggested anyone without an official role on the FGB get together to discuss. 	<p>DH SB/MS i</p>

Meeting closed at 8.45pm. Next meeting 20 March Feb 23 7.30pm at VRS school	
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FGB 12 Dec 22, agreed actions:

Minute	Action	Who	Completion/reporting by:
3.1.	DH to contact JP/PC to discuss the H&S audit	DH/JP/PC	ASAP
3.3	Read the visiting schools policy	All who are attending the visit	By 28 th Feb
3.3	Attend the parents consultations to get closer to parents	Those who wish to	27 th Feb
4	Confirm if H&S site walks being carried out	JP/PC	ASAP
6	Find out if H&S policy up to date	DH	ASAP
6.	Check which committee 'supporting pupils with medical issues' should sit	ZB	ASAP
6	Adopt Oxfordshires Admission policy	TC	ASAP
7	Governors to discuss potential of a MAT	ALL	Next meeting
8	Makes changes to roles of governors on Govhub	TE	ASAP
8	Update personal information on Govhub	ALL	ASAP
9	Arrange a further meeting to discuss implementation of strategy and vision	DH	Next meeting
9	Form a sub-committee to discuss marketing strategies	SB/MSi	Next meeting

Signed

Date